

## **Linen Rental & Return Instructions**

- Please **DO NOT** attempt to wash our linens.
- Make sure that all linens are **SHAKEN FREE** of loose items (i.e. Rose petals, confetti, excess food, glitter, etc)
  - Do NOT place damp or wet linens in the bags provided.
- Please let cloths AIR-DRY before you place them in the bag.
   This will avoid getting mildew on the linen and damaging.

   Replacement charges (3x the rental rate) will apply if the linens are damaged due to failure to comply with these instructions.
  - Your linens MAY VARY SLIGHTLY IN COLOR from one another: Linens are added to our stock at different times, or may be from different dye lots (from our manufacturer). These color variations are not defects and no refund or other consideration shall be made for these situations.
- You are responsible for the linens once you are in possesion of them. It is YOUR responsibility to return the linens in the same condition that you received them, except for normal soiling.
   NORMAL SOILING, is food, beverage and other consumable stains.
   This does NOT include wax, ink, holes and/or other unusual damage.
  - Upon receiving the items, it is **YOUR** responsibility to inspect and

count the rentals. You **MUST** notify APR, **PRIOR** to your event, of any damages to your rentals. Linens that are returned damaged are assumed to have been damage free, unless otherwise noted.

• If you can, please return our hangers only, although, not necessary.

Make sure that all the chair ties are returned in their
"as rented" condition.

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Meaning, ALL chair ties MUST be returned UNTIED, or a post rental charge will apply.

### LINEN TAG SHEET

#### **RECTANGLE TABLECLOTHS:**

#### **SQUARE TABLECLOTHS:**

60"X120"	PINK TAG
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90"X132" ROUND CORNERS/RED TAG 90"X156" ROUND CORNERS/YELLOW TAG 60"X60" GREEN TAG 72"X72" PINK TAG

84"X84" GREEN TAG

#### **ROUND TABLECLOTHS:**

90" RD ORANGE 96" RD PURPLE TAG 108" RD WHITE TAG

120" RD BLUE TAG 132" RD WHITE TAG TABLESKIRTING:

17' SKIRT ORANGE TAG 21' SKIRT PURPLE TAG

#### **TABLERUNNERS**

RUNNERS YELLOW TAG

# TO REMOVE THE COLOR TAG FROM THE CLOTH:

PINCH TAG FIRMLY TO OPEN "CLAW"
SLOWLY REMOVE TAG

### **SPECIAL CARE INSTRUCTIONS:**

ALLOW LINENS TO AIR DRY COMPLETELY AFTER USE!!!
DO NOT PLACE USED LINENS IN PLASTIC BAGS!

# WAX MAY NOT COME OUT OF LINENS!

PLEASE TAKE PRECAUTIONS WHEN USING CANDLES

ALL DAMAGES TO LINENS WILL BE CHARGED!!